South Dakota Association of Elementary School Principal's
Executive Board Meeting

Tuesday, Feb. 3, 2015
11:00-12:00 AM
Capital University Center~2nd Floor
925 E. Sioux Avenue
Pierre, SD

Meeting Agenda

Call meeting to order	Tami Hummel
Roll call/establish quorum	Tami Hummel
Approval of agenda/additional items – **Action**	Executive Board
Approval of Parliamentarian	Tami Hummel
Secretary's minutes from August 7, 2015 – **Action**	Tami Hummel
Treasurer's report – **Action**	Tami Hummel
State Rep. Report	Tim Kosters
Federal Relations Report	John Decker
Topics to share at Leadership Conference	
SDAESP Website Report	Joel Bergeson
Area Rep. Reports	Area Reps

Old Business

New Business

Zone 7 Breakfast-**Action**	Tim Kosters
Conference Update	Cotton Koch
Executive Board Meeting in April	Tami Hummel
By-Laws Update and Discussion	Tami Hummel
Questions about By-Laws	Tami Hummel
Award Forms	Tami Hummel
Motion to adjourn:	Tami Hummel

Save the Date Info

Additional dates to note regarding our upcoming conferences:
2015-Brookings, April 29,30, May 1 (SDAESP)
2016-Huron, April 6,7,8 (SDAESP/SDASSP)
2017-Chamberlain, TBD (SDAESP/SDASSP)
2018-Deadwood, April 4,5,6 (SDAESP/SDASSP)

*Delegate Assembly — February 3rd, 2015 in Pierre.
*SDAESP Executive Board Mtg. will be held on the day of the Delegate Assembly
*Outstanding Admin Banquet –February 5th, 2015 Pierre at Noon-1:30
SDAESP State Conference – April 29th-March 1st
*A Third Executive Board Mtg. will be held the first night of the State Conference?? Tentative
*General Membership meeting will be the morning of the last day of State Conference

January 31, 2015

Connie Kaltenbach, Batesland Principal
SDAESP Treasurer

Dear Executive Board,

I keep all SDAESP information on Google Drive. I have shared the information with Tami Hummel so that she has immediate access to the books. I keep a list of the paid membership as given to me by SASD.

During conference registration, I keep an account on Google shared with the Conference Planners - C. Koch and D. Tyler so we can track who registered online with actual payments received.

Our current checkbook balance is $64475.40 and we have $25,607.75 in the savings account for a total of $90,083.15 as we head toward the conference. Last year at this exact time, we had $82,813.47. This shows an increase of $7,269.68 from last year.

As far a budget for the upcoming year, our expenses were mainly attending conferences or costs associated with hosting our conference.

I will keep a list of the registration for our upcoming conference so the announcement for registration can go out with payment to my home address at Connie Kaltenbach, SDAESP Treasurer, 22212 US HWY 18, Martin, SD 57551.

Sincerely,

Connie Kaltenbach

Connie Kaltenbach, Batesland Principal
SDAESP Treasurer

10/6/2014	Deposit	SASD Dues 1140.00, SASD Dues 6180.00, NAESP 1312.00 Rebate check		$8,632.00	$57,176.10
10/18/2014	Deposit	SASD Dues 175.00		$175.00	$57,351.10
12/4/2014	1031	Chris Noid	$763.70		$56,587.40
12/4/2014	**Balanced**	**Checkbook balanced correctly for October**			**$56,587.40**
12/8/2014	**Balanced**	**Checkbook balanced correctly for November**			**$56,587.40**
12/9/2014	Deposit	Life Touch $2000.00; Horace Mann $2000.00; NAESP $1750.00 and SASD DUES $105.00		$5,855.00	$62,442.40
12/30/2014	**Balanced**	**Checkbook balanced correctly for December**			**$62,442.40**
12/31/2014	Deposit	SASD Dues $170.00; Webster School $175.00; Menno School $175.00; Horace Mann $151.00; School Specialty $164.00; Daniel Bechina $151.00; Interstate Studio $164.00; Scherling Photo $202.00; Dakota Fence $352.00		$1,704.00	$64,146.40
1/14/2015	1032	Skyline Entertainment for Greg (Speaker) Deposit	$200.00		$63,946.40
1/31/2015	**Balanced**	**Checkbook balanced correctly for January**			**$63,946.40**
1/31/2015	Deposit	C. Koch $38.00; SD Creativity $164.00 (Destination Imagination); Overgard Ed $152.00 (Zaner Bloser) Mitchell Sch Dist $175.00 (Roth)		$529.00	$64,475.40

Checking account

1

2

2/13/2014	1018	Tanja Pederson for executive meal in Pierre		$55.85	$57,671.18
2/18/2014	1019	ACT return 200.00 (Lisa Wolf paid for both vendor spot and registration)		$200.00	$57,471.18
2/18/2014	1020	NDAESP (Tim Kosters) this is for the Zone 7 Social for the National Convention		$500.00	$56,971.18
2/18/2014	Deposit	ACT for Lisa Wolf registration and Vendor	$350.00		$57,321.18
3/11/2014	1021	Square One Productions		$180.00	$57,141.18
3/11/2014	1022	John Decker National Conference Expenses		$336.47	$56,804.71
3/11/2014	**Balanced**	**Checkbook balanced correctly**			**$56,804.71**
3/12/2014	Deposit	National American Insurance Vendor	$100.00		$56,904.71
3/12/2014	1023	SDASSP 1/2 of Conference 2014		$8,585.14	$48,319.57
4/11/2014	**Balanced**	**Checkbook balanced correctly**			**$48,319.57**
5/5/2014	**Balanced**	**Checkbook balanced correctly**			**$48,319.57**
5/6/2014	Deposit	2 Mary Groth Prints - Longfellow and V. Harmdierks		$40.00	$48,359.57
5/6/2014	1024	Tim Kosters - NAESP Convention expenses	$632.50		$47,727.07
5/7/2014	1025	Mike Schmoker Conference Speaker Expenses	$627.89		$47,099.18
5/12/2014	1026	Chris Noid - NAESP Flight	$465.00		$46,634.18
5/23/2014	**Balanced**	**Checkbook balanced correctly**			$46,634.18
6/1/2014	1027	John Decker Expenses for NAESP	$3,000.00		$43,634.18
6/23/2014	1028	Chris Noid - NAESP Expenses Registration and Per Diem	$549.00		$43,085.18
6/30/2014	**Balanced**	**Checbook balanced correctly**			**$43,085.18**
6/30/2014	Deposit	NAESP - 2015 Speaker (Virco)		$3,000.00	$46,085.18
7/17/2014	1029	Chris Noid - NAESP Expenses Hotel, Baggage, Parking	$1,106.08		$44,979.10
8/2/2014	xxxx	Annual Financial Letter	xxxx	xxxx	xxxx
8/4/2014	Deposit	SASD Memberships 2014-2015		$3,765.00	$48,744.10
8/4/2014	**Balanced**	**Checkbook balanced correctly**			**$48,744.10**
10/5/2010	**Balanced**	**Checkbook balanced correctly for August**			**$48,744.10**
10/5/2014	**Balanced**	**Checkbook balanced correctly for September**			**$48,744.10**

3

1/11/2014	**Balanced**	**Checkbook balanced correctly**			**$60,017.84**
1/16/2014	1003	Joel Bergeson, Area 5 re-issued him a check so I could completely close out the Wells Fargo account.	$250.00		$59,767.84
1/16/2014	1004	JD's House of Trophies for (5) small SD plaques, 4 (5x7) plaques, and 1 large SD plaque	$309.26		$59,458.58
1/21/2014	Deposit	Roxanne Lamphere (guest banquet), Beresford (200), Irene Wakonda (200), My Turn Playstations (150), Mobridge-Pollock (400), Michelle Henrick (200), Doug Brusseau (200), Custer (600), Mitchell (400), Madison (200), Willow Lake (200), Marice Highstreet (200)		$2,970.00	$62,428.58
1/21/2014	1005	JD's House of Trophies 76 letters of Laser engraving	$20.14		$62,408.44
1/23/2014	1006	Dana Berg for conference expenses	$79.55		$62,328.89
1/23/2014	1007	Tami Hummel for conference expenses	$110.08		$62,218.81
1/23/2014	1008	Retiree Giftcards	$400.00		$61,818.81
1/27/2014	1009	SASD for gift for Nancy from NAESP	$60.00		$61,758.81
1/27/2014	Deposit	Robert Heisel-McGraw (150), West Central (400), Sioux Falls Anne Williams (75), Brett Suiter, Aspiring (50), Lennnox meal (50), Permamound (100), Hill City C.Franke (200), Aberdeen Ahlberg (200), Wells Fargo Closed Account (2476)		$3,701.00	$65,459.81
1/29/2014	1010	Tanja Pederson for room charge at conference (President expenese are paid)	$207.98		$65,251.83
1/29/2014	1011	Mike Munzke Bank charge to get gift cards	$15.80		$65,236.03
1/29/2014	1012	Voided Check - wrong amount for liability insurance			$65,236.03
1/29/2014	1013	Mike Schmoker Conference Speaker	$7,000.00		$58,236.03
1/29/2014	1014	John Decker Airline Ticket to DC	$642.50		$57,593.53
1/30/2014	1015	Postmaster 1 roll of stamps	$46.00		$57,547.53
1/30/2014	1016	SASD Parent Liability Insurance for President and Treasurer $329.00 for both	$329.00		$57,218.53
1/30/2014	**Balanced**	**Checkbook balanced correctly**			**$57,218.53**
2/10/2014	1017	Dakota Recognition-Jostens	$291.50		$56,927.03
2/11/2014	Deposit	Harding County J Page (200), RCSD C Lecy (200), Meade school lunch (20), SD State Rebecca Cruse (200), SASD (80)		$800.00	$57,727.03

Date	Check Number	Description	Credit	Deposit	Balance
11/1/2013	Deposit	Beginning Transfer for new bank account		$38,170.74	$38,170.74
11/1/2013	Deposit	Chamberlain, SASD, Cunninghan Associates, Menno Schoo, Andes Central, Daniel Bechina, Life Touch, Dakota Fence, RC School Dist, Pierre School Dist, Yankton School Dist, Horace Mann		$5,690.00	$43,860.74
11/4/2013	Deposit	Kakoda School, Desmet School, Lennox School, Britton-Hecla School, Deuell School		$875.00	$44,735.74
11/18/2013	Deposit	Houghton Mifflin, Webster School, Parkston, Lake Preston, Woonsocket, Highmore/Harrold, McCook Central, Vermillion, Newell, Spearfish, Belle Fourche, Jones County, Sioux Valley, Flandreau, Harrisburg, Timberlake, Meade, Scotland, Howard, Milbank, SASD, Shannon County, Rapid City		$5,410.00	$50,145.74
11/18/2013	1001	SASD for Contribution to Secretary's Retreat		$150.00	$49,995.74
11/21/2013	Deposit	Douglas School, Garretson School, Jayson Strauss, Overgard Educational Materials, Rapid City School District, Lyman School, Brookings School, Scherling Photography, Platte-Geddes School, Dakota Valley School		$2,245.00	$52,240.74
11/21/2013	1002	SDASSP - 2 registrations that were sent to us	$200.00		$52,040.74
11/27/2013	Deposit	Huron School, Mt. Vernon School, Pryntcomm, Penny Krogstrand, Montrose Schools, Rapid City School		$1,540.00	$53,580.74
12/3/2013	Check Fee	Checkbook Fee for check blanks	$36.90		$53,543.84
12/3/2013	**Balanced**	**Checkbook balanced correctly**			**$53,543.84**
12/13/2013	Deposit	Sioux Falls, Canton, Imagination Destination, Lead, Whitney Jerman, Frederick, Porcuine, Meade, Johnke, Spearfish, Garretson, Tri-Valley, Hamlin, Arlington, Stanley, Michelle Glodt, Cambridge Education, A&B Business, NAESP, SASD		$5,019.00	$58,562.84
1/10/2014	Deposit	Watertown School for Decker, Renaissance Learning, State of SD - Edventure, Willow Lake, Inter-State Studio, VIRCO, Teachscape, Miller School for Caffey, Wayne Esmay (banquet ticket)		$1,455.00	$60,017.84

Date	Check Number	Description	Deposit	Credit	Balance
11/1/2013	Deposit	Beginning Transfer to new account	$25,592.91		$25,592.91
1/7/2014	Interest		$2.03		$25,594.94
3/31/2014	Interest		$3.16		$25,598.10
6/30/2014	Interest		$3.19		$25,601.29
9/30/2014	Interest		$3.23		$25,604.52
12/31/2014	Interest		$3.23		$25,607.75

Savings account